2013-07-01

Note on Links

Please note that these minutes may include some links which you may not be able to access.

InCommon Steering Committee Minutes - July 1, 2013

Attending: Chris Holmes, John O'Keefe, Joel Cooper, Jack Suess, Kevin Morooney, Michael Gettes, Klara Jelinkova, Ardoth Hassler, Steve Carmody, Mark Crase, Rodney Petersen, Craig Stewart

With: John Krienke, Dean Woodbeck, Joe St Sauver

Action Items

(AI) Related to the new international version of the InCommon Participant Agreement, John Krienke will ensure that communications differentiate between international university applicants, and campuses that are international extensions of U.S. universities.

Past Minutes

Approved minutes from May 6, 2013; May 13, 2013; and June 3, 2013. Public minutes will include links to materials referenced in the minutes, but will include a note to the effect that some links will not be viewable for everyone.

Governance and Operating Principles Document

Mark reviewed the latest version of this document, which is an aspirational outline of the role of Steering and Internet2's identity initiative). Needed edits include removing references to "InCommon Federation," or just "federation," to simply "InCommon."

Please share any comments or suggestions with Mark by the end of the day July 5. This will be discussed on the exec call July 8, with a vote during the July 15 Steering call.

Executive Director Job Description

Michael and Klara presented a draft position description for an InCommon executive director. The starting point was a description that was drafted a couple of years ago. Any comments should be sent to Klara by the end of the day Friday, July 5. This will also be discussed during the exec call July 8 and on the full Steering call on July 15. It will be part of the packet discussed with Shel on July 19.

Planning Document

Jack is editing this document and will distribute a draft next week. This will also be part of the July 19 meeting with Shel.

Assurance Program

Chris reviewed a recommendation from the Assurance Advisory Committee. The AAC recommends that, with the change from v 1.1 to v 1.2 of the assurance documents, that InCommon ask Virginia Tech only for a written statement attesting to compliance with the changes made in the update to 1.2 (and, thus, no need for a new audit). This will be voted on during the July 29 Steering meeting.

International Legal Agreement Draft

John reviewed the recommended International version of the InCommon Participation Agreement. Two international universities have asked to join InCommon; one as a sponsored partner (King Abdullah University of Science and Technology in Saudi Arabia) and one as a higher education participant (the United Arab Emirates American University of Sharjah, which is accredited by a U.S. regional accrediting body).

It was moved/seconded/passed (unanimously) to approve the international version of the Participation Agreement. (AI) John Krienke will ensure that communications differentiate between international university applicants, and campuses that are international extensions of U.S. universities.

Updates

The deadline for comments concerning Spherical Cow Group's affiliate application is Weds., July 3.

Jack will continue to contact Barb Nanzig about the Carrie Regenstein Scholarship program.

Next calls

InCommon Exec will meet July 8 at 4 pm ET (all Steering members welcome)
InCommon Steering will meet July 15 at 4 pm ET