Assign someone to be able to manage a group

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Summary

You can assign privileges to an entity or entities (individual users, or a group) to allow them to manage a group. This involves granting either the **UPDATE** or **ADMIN** permission.
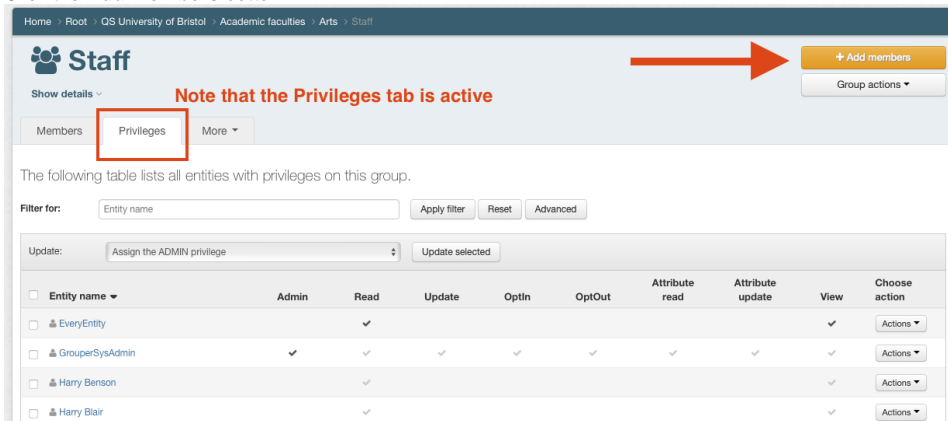
Privilege requirements

You need **ADMIN** on the group to able to assign privileges on the group. If you are a Grouper sysadmin you inherently have this privilege on every group.

Procedure

1. Navigate to the group's membership page. Click on the **Privileges** tab.
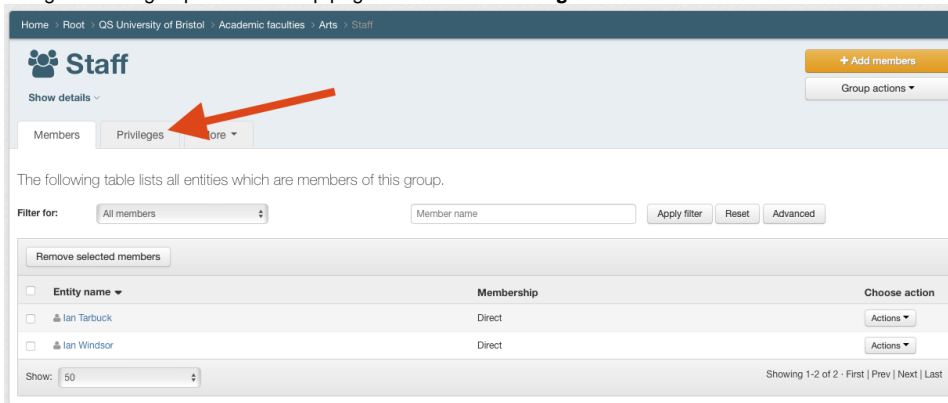
2. Click the **Add members** button.

3. Enter your search criteria in the **Member name or ID field**, and select the appropriate subject form the list. You can search for an individual person, or a group.

4. In the **Assign these privileges** section of the page, select the checkbox for "**UPDATE**" (can modify group membership) or "**ADMIN**" (can modify group membership, change group name, or delete the group).

- Choose the simplest permission that will suffice, keeping in mind that anyone with ADMIN privilege can rename or delete the group, whether intentionally or accidentally.
- If the user can manage the group, but is not a member of the group, unselect the checkbox for "**MEMBER**".

5. Click the **Add** button. Note that the selected person or group is now listed in the list of entities with privileges, with the appropriate privilege(s) assigned.