

Remove a member from a group

- [Summary](#)
- [Privilege requirements](#)
- [Procedure](#)

Summary

You can remove a member (individual users, or a group) from a group, if you have the permissions required to do so.

Privilege requirements

You need **UPDATE** (or **ADMIN**) on the group in order to remove members from the group. If you are a Grouper sysadmin you inherently have this privilege on every group.

Procedure

1. Navigate to the group's membership list page (in this example we're back at the **QS University of Bristol:Academic faculties:Arts:Staff** group).

Home > Root > QS University of Bristol > Academic faculties > Arts > Staff

Staff [+ Add members](#) [Group actions ▼](#)

[Show details ▼](#)

Members Privileges More ▼

The following table lists all entities which are members of this group.

Filter for: [All members](#) [Apply filter](#) [Reset](#) [Advanced](#)

[Remove selected members](#)

<input type="checkbox"/> Entity name ▼	Membership	Choose action
<input type="checkbox"/> Ian Tarbuck	Direct	Actions ▼
<input type="checkbox"/> Ian Windsor	Direct	Actions ▼

Show: [50](#) Showing 1-2 of 2 · [First](#) | [Prev](#) | [Next](#) | [Last](#)

2. To remove a single member, click the **Actions** menu on their row and select **Revoke membership**.

The screenshot shows the 'Staff' management page for the 'QS University of Bristol'. The breadcrumb trail is 'Home > Root > QS University of Bristol > Academic faculties > Arts > Staff'. The page has tabs for 'Members', 'Privileges', and 'More'. A 'Filter for:' dropdown is set to 'All members', with a search box for 'Member name' and buttons for 'Apply filter', 'Reset', and 'Advanced'. A 'Remove selected members' button is at the top left of the table. The table has three columns: 'Entity name', 'Membership', and 'Choose action'. Two members are listed: 'Ian Tarbuck' and 'Ian Windsor', both with 'Direct' membership. A red arrow points from the 'Actions' dropdown menu of the 'Ian Windsor' row to the 'Revoke membership' option. The dropdown menu also includes 'Edit membership and privileges', 'Trace membership', 'Attribute assignments', and 'Provisioning'.

Entity name	Membership	Choose action
<input type="checkbox"/> Ian Tarbuck	Direct	Actions
<input type="checkbox"/> Ian Windsor	Direct	Actions

3. To remove multiple members at once, click the checkbox next to each member who you want to remove, and then click the **Remove selected members** button.

The screenshot shows the same 'Staff' management page. In this view, the checkboxes next to 'Ian Tarbuck' and 'Ian Windsor' are checked and highlighted with a red box. A red arrow points from the 'Remove selected members' button to the checked checkboxes. The table shows the same two members with 'Direct' membership. The 'Show:' dropdown is set to '50'. At the bottom right, it says 'Showing 1-2 of 2 · First | Prev | Next | Last'.

Entity name	Membership	Choose action
<input checked="" type="checkbox"/> Ian Tarbuck	Direct	Actions
<input checked="" type="checkbox"/> Ian Windsor	Direct	Actions