

Find an entity or a group by searching

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Summary

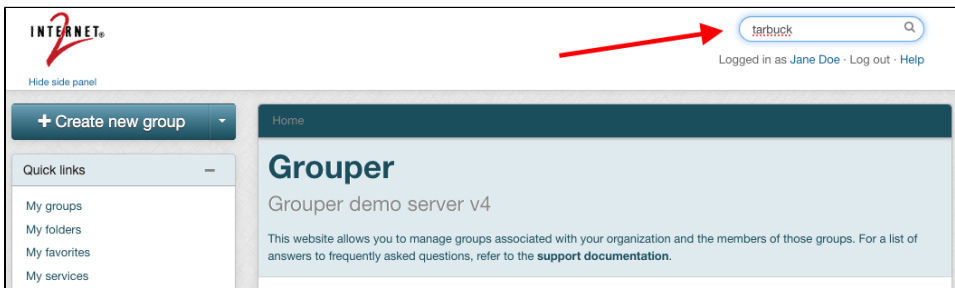
You can find an entity (an individual or a group) to a group by searching for them.

Privilege requirements

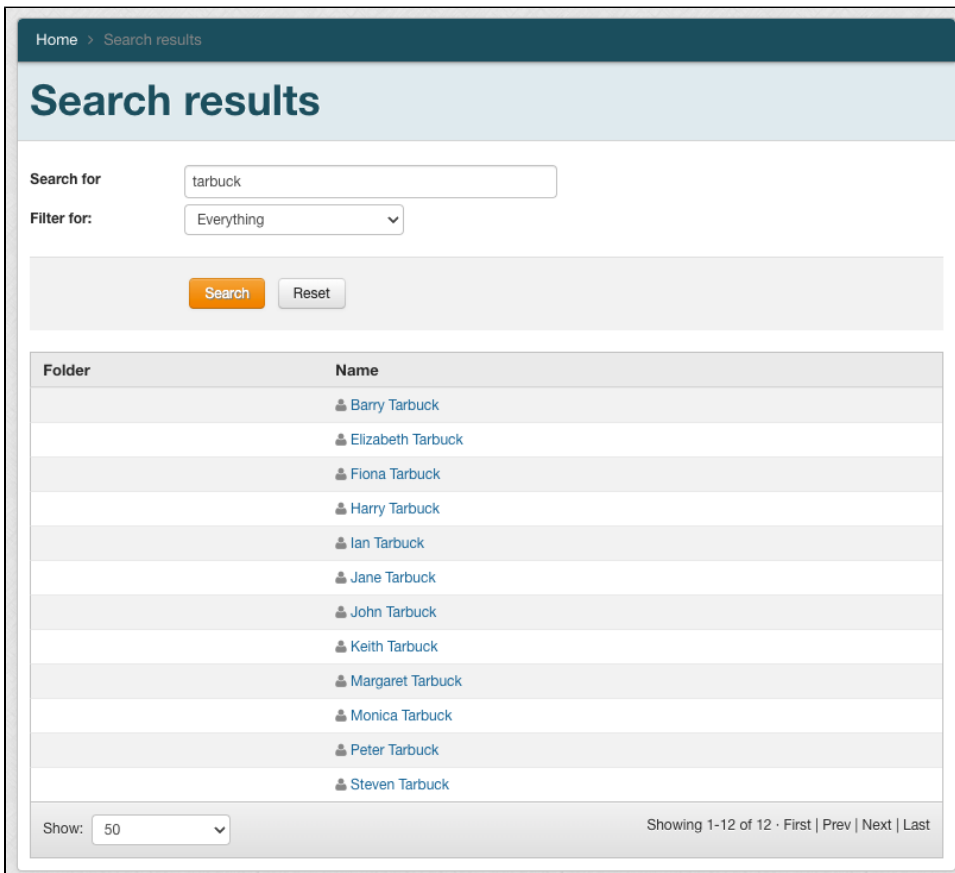
The results of your search will reflect your privileges; you will only be able to see entities that you have permission to see.

Procedure

1. Click the search field at the top of any page in the Grouper UI, enter your search term, and press the Enter key to submit. In this example, we search for every entity with "tarbuck" in the name.



2. A search results screen will appear; in this case a list of subjects whose name includes the string "tarbuck".



If instead of "tarbuck" we searched for "arts", the search results list includes a number of groups that contain the string "arts".

[Home](#) > [Search results](#)

Search results

Search for










arts

Filter for:

Everything

Search

Reset

Folder	Name
QS University of Bristol : Academic faculties	 Arts
QS University of Bristol : Academic faculties : Arts	 Administrators
QS University of Bristol : Academic faculties : Arts	 Staff
QS University of Bristol : Academic faculties : Arts	 Staff mail list
QS University of Bristol : Academic faculties : Arts	 Students
QS University of Bristol : Academic faculties : Arts	 staff - staff_mail_exc
QS University of Bristol : Academic faculties : Arts	 staff mail excludes
QS University of Bristol : Academic faculties : Arts	 staff mail includes
chris : permissions	 artsAndSciences


Show: 50

Showing 1-9 of 9 · [First](#) | [Prev](#) | [Next](#) | [Last](#)

3. In the results list, click an entity name or a group path to view the screen for that object.

- a. If you selected a subject, you would see the details page for that subject, including their subject attributes and group memberships:

[Home](#) > [Ian Tarbuck](#)

 **Ian Tarbuck** + Add to a group Entity actions ▾

Unique ID: iata
The subjectId is the opaque unchanging ID of the entity

Email: This is the entity attribute: email

Name: Ian Tarbuck
The entity attribute 'name' is the first and last name of the entity

Description: Ian Tarbuck
The 'description' attribute differentiates entities with the same name

Show details ▾

Memberships Group privileges Folder privileges Attribute privileges More ▾

The following table lists all groups in which Ian Tarbuck is a member.

Filter for: All groups ▾ Group name Apply filter Reset


Remove selected groups

<input type="checkbox"/>	Folder	Group name	Membership	
<input type="checkbox"/>	Arts	Staff	Direct	
<input type="checkbox"/>	Arts	Staff mail list	Indirect	Actions ▾
<input type="checkbox"/>	Arts	staff - staff_mail_exc	Indirect	Actions ▾
<input type="checkbox"/>	QS University of Bristol	All Academic Staff	Indirect	Actions ▾
<input type="checkbox"/>	QS University of Bristol	All Students and Staff	Indirect	Actions ▾
<input type="checkbox"/>	loader	testLoadedGroup system of record	Direct	
<input type="checkbox"/>	loader	testLoadedGroup system of record and includes	Indirect	Actions ▾

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- b. If you selected a group, you will see a screen showing the membership of the group:

[Home](#) > [Root](#) > [QS University of Bristol](#) > [Academic faculties](#) > [Arts](#) > [Staff](#)



 **Staff** Group actions ▾

Show details ▾

Members More ▾

The following table lists all entities which are members of this group.

Filter for: All members ▾ Member name Apply filter Reset Advanced

Entity name ▾	Membership	Choose action
 Ian Tarbuck	Direct	Actions ▾
 Ian Windsor	Direct	Actions ▾

Show: 50 ▾ Showing 1-2 of 2 · First | Prev | Next | Last

If you cannot see an entity or group, you may lack permission to view it. Try modifying your search, or contact your administrator.