

# 2019-03-08 New2EA Meeting notes

## Date

08 Mar 2019

## Attendees

- Chris Eagle
- Jacob Morris
- Piet Niederhausen
- Beth Schaefer
- Louis King
- Nathaniel Poon
- Alberto Mendoza
- Ann Gerwitz
- Shane Anderson
- Jim Phelps

## Goals

- Make sure we're ready to offer the first open call
- Discuss future agendas

## Discussion items

Time	Item	Who	Notes
5min	Introductions	Jacob and Alberto	
10min	Recap of previous meetings and state of the WG charge for context	Jacob	<ul style="list-style-type: none"><li>• We agreed our first open session will be a discussion of "what is EA" from the perspective of different participants</li></ul>
30min	Planning for first large group New2EA Session	whole group, facilitated by Alberto/Jacob	<ul style="list-style-type: none"><li>• We discussed how to structure this session</li><li>• We agreed to prepare some viewpoints beforehand to share</li><li>• It could be helpful to provide a template with questions</li><li>• What questions should we ask?<ul style="list-style-type: none"><li>◦ What was/is the motivation for starting EA at your institution?</li><li>◦ What type of EA are you considering?<ul style="list-style-type: none"><li>▪ Architect over a big system/solution architecture – for example an ERP program</li><li>▪ Head architect for an IT organization – how the technology pieces will fit together; might run an Architecture Review Board</li><li>▪ City planning metaphor – looking ahead, setting strategy, not limited to strategy, laying out where others will build something</li><li>▪ Business process outcome – primarily with working with business stakeholders</li><li>▪ Note: An EA practice could fit in several</li></ul></li><li>◦ Also, before that, more of an icebreaker – what are you thinking about, what are you shooting for? Let's hear more about each individual and their context – then move to their "flavor" of EA (above)</li><li>◦ What challenge do you think EA is going to resolve for you? Or help you do better?<ul style="list-style-type: none"><li>▪ Or: What is your sense of what the value of EA is, that you are hoping to get or that you are describing to others in your organization?</li></ul></li><li>◦ Where have you been looking to learn about EA? What external organizations, publications, have you been looking at and what's been helpful?</li></ul></li><li>• Think of the whole meeting as an icebreaker/getting to know each other, with some questions just for a little structure – for most participants, this is only the first meeting<ul style="list-style-type: none"><li>◦ Goal is for people to feel like the topic and the group is worth coming back to again</li></ul></li><li>• This could be a recurring theme every year – we could be doing this meeting again to welcome people<ul style="list-style-type: none"><li>◦ It could be "who is new to EA", or "welcome to EA"</li></ul></li><li>• So should we provide a template/advance work?<ul style="list-style-type: none"><li>◦ If it's an icebreaker, less formal is better</li><li>◦ The steering group participants can be prepared to speak, giving time for others to think and then jump in</li></ul></li><li>• Closing the meeting<ul style="list-style-type: none"><li>◦ Show people a little of where we're headed</li><li>◦ Include/show more of the themes from the survey</li><li>◦ Mention that there will be a panel; there will be other resources/people and perspectives coming to the working group</li></ul></li></ul>

10min	Determine schedule for large group New2EA Sessions, as well as WG Steering team sessions	Alberto/Jacob	<ul style="list-style-type: none"> <li>• Two week schedule is still fine with everyone</li> <li>• Fridays are pretty loaded on the Itana calendar between regular calls, Steering, Business Architecture</li> <li>• Consider the international participants - e.g. Ceri Davies at Cardiff</li> </ul>
5min	Next steps and action items assigned		<ul style="list-style-type: none"> <li>• See below</li> </ul>

## Action items

- ✓ Ann: Finalize the questions and slides for the 1st session
- ✓ Alberto D Mendoza (bc.edu) : Rationalize the list of topics so we can build the poll - including:
  - ✓ Review the input from the original questionnaire and compare it to the program session ideas
- ✓ Jacob Morris (washington.edu) : Build the poll for the 1st session
- ✓ Organize the panel for 2nd session
  - ✓ Jacob Morris (washington.edu) : First step: Pick people and get them scheduled – using the existing list
  - ✓ Shane: Define the questions for the panel
- ✓ Jacob Morris (washington.edu) : Send out Doodle poll to align a regular meeting time (every two weeks, avoiding Fridays, off week from regular Itana calls)
- ✓ Jacob, Alberto: Reconnect with others who volunteered to lead