Portal Resources -- Draft form

Questions:

- 1. How long have you had a portal?
- 2. What constituents are being served?
- 3. What are the high level functions of the portal? For example:
 - a. Provide news/communications, perhaps targeted to students/faculty/staff, by campus, by school, etc.
 - b. Display messages targeted to individuals based on their status, deadlines, etc.
 - c. Use collaboration tools such as email, calendar, etc. (see new messages/appointments, perhaps create new information within the portal)
 - d. See current information from core business systems, for example: my drop/add status from the student system, my upcoming paycheck from the payroll system, etc.
 - e. Carry out tasks within the portal that post data back to core business systems, for example, drop a class, enroll in a benefits plan, etc.
 - f. Provide quick links to frequently used web-based services
 - g. Provide comprehensive links to web-based services (not limited to the portal, could be located in other applications), perhaps targeted to constituencies
- 4. What frameworks are you using?
- 5. How does the portal relate to other aspects of the university's web presence? For example:
 - a. Relationship to the university home page
 - b. Relationship to campus, school, department, and office web sites
 - c. Relationship to web applications for ERPs (such as student system or HR system self service)
 - d. Relationship to the university's LMS(s)
 - e. Relationship to the university's presence in non-university sites such as Facebook, Twitter, etc.
- 6. What is your intent for the portal as a "destination"? For example:
 - a. We expect users to make it their browser home page
 - b. We expect users to check for new content at least once a day? week? month?
 - c. Once a user has access to the portal, we expect it to be their primary point of interaction with the university during their life cycle
 - d. We expect users to visit the portal anytime they are trying to complete a university administrative task
 - e. We expect that users will mainly visit the portal for a mandatory business process (for example, students recieve a registration email that links them to the portal)
 - f. We offer users a persistent login to the portal so they can visit any time without logging in again
 - g. Usage of the portal varies a lot among students/faculty/staff
- 7. Is your portal, or some of its content or services, designed to be consumed other than as a web page? For example:
 - a. As a mobile site (if so, how does the portal relate to the university's overall mobile strategy?)
 - b. As RRS feeds
 - c. As messages or alerts to twitter, IM, SMS, etc.
- 8. Please provide a brief description of the current state of play
- 9. Please describe the governance structure. For example:
 - a. Who has overall responsibility for the content and services in the portal?
 - b. Who decides how content and services are added? What process is followed? What standards are applied?
- 10. Please provide a url to the portal -- if it is open to anonymous users
- 11. Please provide a link to useful documentation about the portal strategy
- 12. Please provide a link to any end user documentation that would help us understand what the portal does