2018-Sept-26

CTAB Call Wed. Sept. 26, 2018

Attending

- Brett Bieber, University of Nebraska (chair)
- Mary Catherine Martinez, InnoSoft (vice chair)
- David Bantz, University of Alaska
- Tom Barton, University Chicago and Internet2
- Chris Hable, University of Michigan
- Ted Hanss, Yale
- Chris Whalen, NIAID/NIH
- Dean Woodbeck, Internet2
- Ann West, Internet2

Regrets

- Joanna Rojas, Duke
- Jon Miner, University of Wisc - Madison

New Action Items

[AI] Brett start a skeleton of the slides for the Oct 11 webinar

[AI] Brett   find a time to meet within the next week for CTAB to discuss response to FIM4R.

[AI] CTAB - put your comments in the FIM4R response document

[AI] Ted - bring up to Steering that recruitment for CTAB is coming - (Ted will contact Sean Reynolds about doing so on the Oct 1 Steering meeting)

[AI] Brett draft a recruitment email for new CTAB members

DISCUSSION

Internet2 IP Policy Reminder

Baseline Expectations

- Transitioning the Community
- Brett send email to InCommon participants list announcing the Dec. 14, 2018 for meeting Baseline Expectations
- Roadmap
  - https://spaces.at.internet2.edu/display/BE/Baseline+Processes+Roadmap
  - Thanks to ErinM for updating the roadmap
  - Should we extend this roadmap into 2019?
    - Perhaps not
- Changes in the Federation Manager to require elements, hard vs soft validation

Requesting Extensions for meeting Baseline Expectations

- Idea of having an extension request form for requesting an extension for meeting Baseline Expectations
- Include link to this extension request form in the health check emails
- Collect a clear indication - who is responsible - if an organization requests an extension
- Ask for a reason - why you need an extension - help see what is holding people up
- Ask for a specific date that you plan to meet the expectations
  - no more than three months out?
  - The date will provide an opportunity for contact
- Collect the name of entity - entityID (use a copy and paste)

List of Entities meeting baseline

- 73% of IDPs
- 43% of SPs
  https://spaces.at.internet2.edu/display/BE/List+of+Baseline+Expectations+Factors+in+Metadata
- Thanks to JimB for this tweet https://twitter.com/JimBasney/status/1043161695428993026

Federation manager and Baseline Expectations

- A feature will be added to the federation manager to help with addressing lacking metadata. No date for this yet.

- Brett spoke with Nick Roy over Slack about harder validation checks.

- Currently there is a warning (soft validation).
- Nick expressed concern about adding more complexity if we want Federation manager to accept a reason for lacking a certain metadata element.
- Q: What about for initial submission of a new entity versus handling of an established entity?
  - A: that was not discussed
- When the time is right, CTAB can ask InCommon to switch from soft validation to where Federation Manager does not allow submission when metadata is lacking.

Meeting Baseline Expectations Webinar Oct. 11, 2018 at 4pm ET

https://spaces.at.internet2.edu/x/MoAUC

- Agenda:
  - Main Audience: those who have not yet met baseline expectations
  - CTAB member (Brett!) explain the date selection of Dec 14, 2018 as the cutoff
  - Updated stats
  - Link to the entity health check report pages
  - Nick Roy, sharing info on the federation manager, reassurance that updates will not impact compatibility etc
  - Share additional info on Privacy Policy and Logo URL
    - Brett may reach out to EricG about sharing UCOP Privacy Policy approach on the webinar
  - Share links to previous webinars on Baseline Expectations
  - Advertise the Baseline Expectations Office Hours
    - weekly Thursdays 2pm - 3pm ET via Zoom, 10/25/2018 to 12/7/2018
    - CTAB and InCommon Operations staff will be available for office hours
  - Recruitment for new CTAB members
  - [AI] Brett start a skeleton of the slides for the Oct 11 webinar
  - Nick Roy may do a screenshare during the webinar

FIM4R Response

- Interested in providing feedback (and meeting) - putting in initial observations - Brett, MC, David (AI) Brett find a time to meet within the next week for CTAB to discuss response to FIM4R.
- (AI) CTAB - put your comments in the FIM4R response document
- Discussion about whether R&S might be part of the next version of BE (if the requirement were for IdPs to release the R/S attributes to the category) -

Recruiting New CTAB Members

- CTAB Charter
  - http://doi.org/10.26869/TI.94.1
- Think about candidates
  - [AI] Ted - bring up to Steering that recruitment for CTAB is coming - (Ted will contact Sean Reynolds about doing so on the Oct 1 Steering meeting)
- Are there roles that should be represented?
- Get recruitment letter for new CTAB members out prior to TechEx
- [AI] Brett will draft a recruitment email for new CTAB members

Tech Ex 2018

- CTAB meeting at TechEx Wed. morning Oct. 17, 2018
  - 7:30am - 8:30am
  - Oceana Grand Ballroom 10
- https://meetings.internet2.edu/2018-technology-exchange/detail/10005252/
- Key agenda items for this CTAB meeting?
  - Community response to Dec 14, 2018 deadline for meeting Baseline Expectations
  - Potentially will be some feedback after Kevin's presentation
- Who will chair?

Next CTAB Call : Wed. October 10, 2018