

2017-08-02 EAMM-edu WG Meeting Notes

Date

02 Aug 2017

Attendees

- Louis King
- [Piet Niederhausen](#)
- Gregory Charest
- Maher.Shinouda
- Raoul Servier
- Dan Kiskis

Goals

- [Review 02 Maturity Model](#) Attributes and discuss
- Discuss next steps

Discussion items

Time	Item	Who	Notes
50m	Review 02 Maturity Model Attributes and discuss	Attribute Leaders	The group discussed the Impact Assessment, Delivery and Management attributes. There was a high level of confidence in the approach. Perspectives were shared and attribute maturity descriptions modified or commented on to be addressed in the future.
10m	Discuss next steps	All	Agreed that we are making progress and want to continue the cadence of meeting every two weeks. We expect an initial draft of the Maturity Model component to be ready in September after 1-2 more working group meetings to discuss and a subgroup writing the final document. We will look to move the meeting 1 hour earlier to avoid current conflicts.

Action items

- ✓ Everyone should continue to refine the 02 Maturity Model component based on our discussions and feedback.
- ✓ Attribute leaders for Scope Definition and Engagement should be prepared to present their attribute.
- ✓ Louis to check in with JJ and José to see if they can meet one hour earlier.
- ✓ Louis to send out new invites at current cadence.