

How to Configure a CO

Step-by-step Guide on How to Configure a CO



After a CO has been created, there are a variety of options available to configure it to meet the needs of a particular collaboration. Adjust the configuration to meet the needs of your particular collaboration.

1. On the COmanage Registry home page, there is a table of COs. Click on the one to be configured.
2. On the CO page, click on the drop down menu, 'Configuration' and then 'CO Settings'.
3. Review the default settings and modify based on the needs of your CO.



CO Configuration Options

| Parameter | Description | Default setting |
|--------------------------------------|---|--|
| Disable Expiration | Disable automatic (scheduled) expirations. This setting does not impact manual expirations | |
| Enable Normalization | Data entered into a form field is standardized into a structure more consistent with human language. For additional details, see Normalizing Data in the COmanage Technical Manual. | On |
| Enable NSF Demographics | COmanage Registry supports the collection of NSF Demographic Information . This information is attached to the CO Person record, meaning it is unique per-CO. For additional details, see Collecting NSF Demographics in the COmanage Technical Manual. | Off |
| Invitation Validity (Minutes) | When confirming an email address (done via an "invitation"), the length of time (in minutes) the confirmation link is valid for (default is 1 day = 1440 minutes) | 1440 |
| Address Required Fields | This sets the minimum information needed for a person's address within a CO. | Street |
| Name Required Fields | This sets the minimum information needed for a person's name within a CO. | Given Name |
| Name Permitted Fields | This sets all the allowed information for a person's name within a CO. | Honorific, Given, Middle, Family, Suffix |
| Terms and Conditions Mode | How to handle Terms and Conditions at login, if any are defined. See Terms and Conditions | Do Not Enforce |
| Sponsor Eligibility Mode | Which CO People are eligible to sponsor CO Person Roles | CO or COU Admin |