

InCommon Federation Manager Now Supports Bulk Updates

Those with many service providers in the InCommon Federation **can now make a one-time bulk update to certain metadata elements** that are currently blank. This feature was added with the November 5, 2018, Federation Manager update (version 3.11.0) specifically to help organizations meet the requirements of InCommon's [Baseline Expectations](#) program.

Some organizations have dozens - or even hundreds - of service providers in the InCommon metadata and updating blank metadata elements one-by-one can be tedious. Site administrators can now do a one-time bulk update of these elements:

- Administrative contacts
- Security contacts
- Technical contacts
- Logo URL
- Privacy policy URL

Please note that Display Name cannot be updated from this page, because SPs and IdPs need different Display Names.

The new process will update these elements for all of an organization's entities when the element is blank. Since this tool will set any blank elements to a new value, it is important that Site Administrators carefully check the updates they want to make before the updates are applied. **Once the elements are set to a value, they can not be bulk updated a second time.** Please also note that if any of these elements are blank on an organization's IdP(s), they will also be updated by this process.

Below is a screen shot of the new interface. If you have any questions or concerns, please email admin@incommon.org

The screenshot shows a web interface with a dark blue sidebar on the left containing navigation links: Delegated Administrators, Your Account, Documentation, FM Change Log, and Baseline Expectations Bulk Change. The main content area has a white background with a header 'Baseline Expectations Bulk Change for Empty Fields'. Below the header is a section titled 'Important Notes' with five numbered instructions. The next section is 'Privacy Statement' with a text input field for 'Privacy Statement URL'. This is followed by a 'Logo' section with three text input fields: 'Logo HTTPS URL', 'Logo Width (pixels)', and 'Logo Height (pixels)'. The final section is 'Contacts' with a dropdown menu for 'Contact Type' currently set to 'administrative'.

Delegated Administrators

Your Account

Documentation

FM Change Log

Baseline Expectations Bulk Change

Baseline Expectations Bulk Change for Empty Fields

Important Notes

1. For any bulk changes you submit, every IdP and SP for your organization will be reviewed.
2. If a field on an entity descriptor is empty, the field will be populated with the value(s) supplied below and submitted for approval.
3. If you do not enter information in a field, it will not be applied to your entity descriptors.
4. Bulk changes should not be made if you have any modifications in progress for any of your entities, either IdP or SP.
5. **This action cannot be undone.** Make sure to check all your fields for errors.

Privacy Statement

Privacy Statement URL

Logo

Logo HTTPS URL

Logo Width (pixels)

Logo Height (pixels)

Contacts

Contact Type