Questions [to ask] About Guest Identities

1. Trigger or initiation of a guest identity
   - Who or what processes can trigger the provisioning of guest identity?
   - Are guest identities in a separate store or in same store as identities of employees and students?
   - Do guests have an explicit sponsor - an explicitly designated person or unit or system responsible for the guest identity?
   - Is approval required above the sponsor level (Dean, executive, IT office)?
   - Do guest identities expire? How is expiration (or renewal) date determined and how associated with the identity (in an attribute for example)?
2. Guest identity data
   - What data is required about the guest? legal name, SS# or other government identifier, dob, email address, other?
   - Is supplied data verified? Matched against existing systems of record?
   - (How) is the source of this data retained? (save the paper or e-form, copy IDs, etc.)
   - Do guest receive a NetID or local equivalent in the same namespace as employees and students?
   - If a separate namespace or assigning authority, how is namespace collision avoided?
   - Is there an explicit flag designating guest origin of record? Inferred from other attributes (a naming convention say)?
   - Is the guest's sponsor in the identity? How? (e.g., local attribute with DN of sponsor, etc.)
3. Use of guest identity
   - What eduPersonAffiliation values are or may be provisioned?
   - Does the guest identity receive automatically-provisioned accounts as do employees or students (e.g., automatically provisioned email account or address in the domain of the institution)?
   - Do guests appear in the institutional on-line directory? Designated as guests? Sponsor shown with record?
   - Can guests edit their record with self-service data (contact information, description, etc.)?
   - How do guests receive an initial password or otherwise claim accounts with what latency?
   - How do guests reset forgotten passwords?
   - Can guests rely on external authentication (say, to Facebook or OpenID) for access to institutional information resources? With what restrictions or concerns?

- Are you getting pressure from guests to allow use of commercial logins rather than force guest to obtain a new account?
- Are guest accounts ever converted to permanent accounts using the same identifier?
- If a sponsor leaves the institution, does the status of the guest account change?
- Does your institution try to avoid issuing an individual more than one guest account? If so, how is that managed?
- Is there any attempt to reuse guest accounts from the past for the same individual or are new accounts always created?
- What is the maximum amount of time a person can be affiliated on a guest account?
- What range of services are guests permitted to access with their guest accounts?
- What is the service level (turn-around time?) for issuing guest accounts?

(From MACE-Dir list discussion)